



Job Posting SUMMER STUDENTS Public Works

Job Posting #: 2026-04

Hourly Rate: \$18.00 + 4% vacation pay

40 hours per week / Monday - Thursday

Location: Public Works Department

The Township of Hamilton is a rural/urban community nestled between Lake Ontario and Rice Lake in Northumberland County, one hour east of Toronto and next door to the Town of Cobourg. With a population of approximately 11,000 residents the Township offers a delightful blend of the Oak Ridges Moraine, active farms, residential subdivisions and estates, historic villages, waterfront, and tourism.

The Township is situated within the traditional territory of the Mississauga Anishinaabeg and Chippewa nations, collectively known as the Williams Treaties First Nations. Our work on these lands respectfully acknowledges their resilience and their longstanding contributions to the area now known as the Township of Hamilton.

All positions in the Corporation of the Township of Hamilton support the Township's vision of making life better every day by creating a vibrant and sustainable township we are all proud to call home. Employees demonstrate empathy and respect in all interactions, are committed to service excellence.

As part of our mission to provide effective and efficient services to our residents, the Township is now accepting resumes from qualified applicants for a newly created position of **Summer Student – Public Works**.

What will you do:

- Traffic control duties during road and highway maintenance activities.
- Roadside maintenance, including but not limited to clearing roadside brush and cutting back overgrowth.
- General clean-up, including but not limited to:
 - weed control
 - grass cutting
 - debris/litter pick up
 - tree, branch, and brush trimming/removal
 - removal of leaves
- Assist Public Works department with pothole patching and traffic sign maintenance.
- Adhering to road safety guidelines.
- Assist with general office administrative duties, including but not limited to responding to customer service locate requests, filing, data entry, general office organization duties.

What we expect of you:

- Class G drivers' license in good standing and able to provide a current acceptable driver's abstract.
- Currently registered as a student, meaning between the ages of fifteen (15) and thirty (30) at the start of the employment, registered as a student in the current school year (2025/2026) and with the intent to return to school in the 2027/2028 school year.
- First Aid and CPR certification is an asset.
- Experience using hand tools is an asset.
- Knowledge of traffic control is an asset.
- Ability to work well independently and as part of a team.
- Have appropriate safety footwear that is approved by the Canadian Standards Association (CSA).

The Corporation of the Township of Hamilton is an Equal Opportunity Employer. For more information, please review our careers webpage.

The Corporation of the Township of Hamilton is committed to providing barrier-free and accessible employment practices in compliance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). Should you require accommodation through any stage of the recruitment process, please make them known when contacted to schedule an interview and we will work with you to meet your needs.

The Township of Hamilton does not use artificial intelligence (AI) to screen, assess, or select candidates in its recruitment process. All applications are reviewed and assessed by Human Resources and the hiring manager.

Interested applicants should forward a PDF copy of their cover letter and resume (one document preferred) in confidence to the attention of hr@hamiltontownship.ca by 4 pm on Friday, February 20, 2026.

While we appreciate all applications, only those to be interviewed will be contacted. We do not retain unsolicited applications.

*The Corporation of the Township of Hamilton
PO Box 1060 – 8285 Majestic Hills Drive
Cobourg, ON K9A 4M5*