

# The Corporation of the Township of Hamilton



## Council Staff Report

**Report To:** Mayor Jibb and Members of Council  
**Report No:** T-2026-12  
**Report Title:** Annual Asset Management Plan Progress Report  
**Submitted By:** Nusrat Ahmed, Director of Financial Services / Treasurer  
**Date:** 16 Jun 2026

### Subject:

Annual Asset Management Plan Progress Report

### Recommendation:

That Council receives Report T-2026-12: Annual Asset Management Plan Progress Report for information.

### Background Information:

Ontario Regulation 588/17 under the Municipal Act, 2001 requires municipalities to complete an annual review of their Asset Management Plan (AMP) progress before July 1 of each year.

The Township's current AMP was approved by Council in June 2025 and achieved compliance with the requirements of O. Reg. 588/17 applicable as of July 1, 2025. The AMP outlines the Township's strategies for managing municipal infrastructure in a sustainable and cost-effective manner while supporting long-term service delivery.

The AMP identified that the Township's infrastructure assets included within the study have an estimated replacement value of approximately \$278 million. The AMP further identified an average annual capital requirement of approximately \$8.3 million compared to approximately \$2.6 million in sustainable annual funding, resulting in an estimated annual infrastructure funding gap of approximately \$5.7 million. To help address this funding gap, the AMP identified that an additional 2.5% annual levy increase over approximately 20 years would be required to gradually improve long-term infrastructure sustainability. This equates to approximately \$269,000 in 2026.

### Discussion:

During the year, the Township continued progressing towards the recommendations identified within the AMP.

Key implementation updates include:

- Council approved 2.5% levy increase for reserve transfer as recommended within the AMP's long-term financial strategy.
- Staff continued improving asset data quality through ongoing review of asset condition information, service levels, and lifecycle assumptions.
- Asset management principles continued to be incorporated into budget deliberations, capital planning, and long-term financial decision-making.
- Staff continued to participate in asset management training, workshops, and professional development opportunities to remain current with evolving asset management practices, legislative requirements, and industry best practices.

Challenges continue to include balancing affordability for residents with long-term infrastructure replacement needs, while also managing inflationary pressures and increasing construction costs associated with maintaining municipal infrastructure.

To address these challenges, the Township will continue focusing on improving data accuracy, lifecycle forecasting, and long-term financial planning ahead of the next AMP update.

Planned actions for the coming year include utilizing the Township's summer student program to assist with additional asset data collection and recommending continuation of the AMP's 2.5% levy increase during the 2027 budget deliberations.

### **Financial / Staffing / Legal Implications:**

**Financial:** The AMP identified a need for an additional 2.5% annual levy increase to reserve transfer over 20 years to gradually reduce the Township's infrastructure funding gap and improve long-term asset sustainability. The Township's current average annual capital requirement is estimated at approximately \$8.3 million, while sustainable annual funding currently totals approximately \$2.6 million, resulting in an estimated annual funding shortfall of approximately \$5.7 million. During 2026 budget deliberation Council approved 2.5% levy increase for reserve transfer as recommended within the AMP's long-term financial strategy.

**Legal:** This report is provided in accordance with the annual review requirements under Ontario Regulation 588/17 of the Municipal Act, 2001.

### **Environmental and Climate Change Impact Assessment:**

1. Will this project / proposal generate Greenhouse Gas (GHG) Emissions?
2. Will this project / proposal increase or decrease the amount of energy and emissions used by the Township?
3. How will this project / proposal reduce Township emissions?
4. What measures will be taken to mitigate / reduce energy consumption and GHG emissions?
5. Does the project / proposal take into account current and future climate hazards (i.e. extreme flooding, temperature fluctuations, drought, invasive species, etc.) and what actions have been taken / considered to reduce risk and negative impacts?

### **Strategic Plan Pillar(s):**

The above report meets the criteria and goals of the following 2023-2026 Strategic Plan Priorities:

- Effective Governance
  - To deliver efficient and cost-effective governance in a timely manner through leadership and respect - administer with an unbiased view.

## Conclusions:

The Township continues to make progress towards implementing the recommendations contained within its Asset Management Plan. Council has supported the AMP's phased-in capital funding strategy and staff continue working towards improving asset data quality and long-term infrastructure planning.

Staff will continue advancing the recommendations identified within the AMP and will provide future annual updates to Council in accordance with Ontario Regulation 588/17.

### Approved By:

Brian Gilmer, CAO

Daphne Livingstone, Director of Corporate Services /  
Municipal Clerk

### Status:

Approved - 11 Jun 2026

Approved - 11 Jun 2026