

THE CORPORATION OF THE TOWNSHIP OF HAMILTON

APPLICATION FOR REFRESHMENT VEHICLE PERMIT

Applicant to Complete:

NAME: _____

MAILING ADDRESS: _____

PHONE NO. (res.) _____ **(bus.)** _____

NAME OF BUSINESS: _____

TYPE OF BUSINESS: _____

LOCATION AND ADDRESS OF BUSINESS _____

PROPOSED DATE OF BUSINESS OPENING: _____

I, the applicant agree to abide by the terms and conditions of the Township of Hamilton By-Law to license, regulate and govern vehicles from which refreshments are sold for consumption by the public and the Municipal Littering By-Law, and further that I understand their requirements.

Signature of Applicant

Date of Signature

*******THIS IS AN APPLICATION ONLY – DO NOT COMMENCE BUSINESS UNTIL YOUR
YOUR LICENCE HAS BEEN ISSUED*******

**SEE REVERSE SIDE FOR–DOCUMENTATION TO BE SUBMITTED WITH THIS APPLICATION.
INVESTIGATION INFO TO BE COMPLETED BY BUILDING DEPT PRIOR TO GOING BEFORE
COUNCIL FOR APPROVAL.**

AS OF APRIL 25, 2002:

-Application Fee - \$125.00 (no G.S.T.) (TO BE SUBMITTED WITH APPLICATION)

-Licence Fee - Minimum of \$300.00

- Food preparation & Serving Area – 100 sq. ft. or less = \$300.00

- Food preparation & Serving Area – exceeds 100 sq. ft. =\$300.00

Plus \$3.00 for each additional sq. ft. in excess of 100 sq. ft.

*****Licence Fee doubles when operation commences prior to issuance/renewal.**

Building Department to Complete:

Investigation of this application was carried out on: _____

By: _____ and the following provisions have been met:

The following have been submitted with this application:

- _____ Certificate of Medical Officer of Health approval
- _____ Certificate of Propane Company approval
- _____ Certificate of Applicable Fire Department approval
- _____ Appropriate Fee
- _____ Letter of Consent from the Property owner where the canteen will be located
- _____ Letter of Consent from the Township Road Dept., County Road Dept., or the Ministry of Transportation Ontario. _____ Not applicable.
- _____ Photograph and description of the proposed Mobile Canteen and its proposed location, including all equipment installed or to be installed which will be used in the preparation storage and dispensing of refreshments (on a separate sheet and attached.

The following items comply with the by-law:

- _____ No existing restaurant or take out restaurant which is assessed business tax, is located within 500 metres of the proposed refreshment vehicle. _____ Separation distance does not apply as this location was in existence at the time of passing of by-law. (Roll #'s: 090-051000, 100-373-00, 110-062-00 and 030-162.00)
- _____ The location will not interfere with normal traffic flow.
- _____ There is adequate parking.
- _____ Situated on privately-owned land and is in compliance with the permitted uses in the applicable Zoning By-Law, as amended.

Square Footage of Food Preparation and Serving Area: _____

_____ **The following provisions are outstanding:**

_____ The above outstanding provisions have been met as of:

(Date)

Signature: _____
(Building Inspector)

COUNCIL APPROVAL: _____
Date of Council meeting

TO: REFRESHMENT VEHICLE OWNERS OPERATING WITHIN THE TOWNSHIP

**RE: LICENSING & REGULATIONS GOVERNING VEHICLES FROM WHICH
REFRESHMENTS ARE SOLD FOR CONSUMPTION TO THE PUBLIC**

Each applicant is required to submit the following to the Township of Hamilton addressed to the Clerk:

- Completed Application
- Certificate of Medical Officer of Health approval
- Certificate of Propane Company approval
- Appropriate Fee
- Letter of Consent from the property owner where the canteen is on private property
- Letter of Consent from the Township Road Dept., County Road Dept., or Ministry of Transportation of Ontario where applicable.
- Photograph and description of the proposed Mobile Canteen and it's proposed location, including all equipment installed or to be installed which will be used in the preparation, storage and dispensing of refreshments (on a separate sheet and attached).

Upon receipt of the above the Building Inspector shall investigate the application for compliance with the By-Law, in particular:

- The proposed mobile canteen is not within 500 metres of existing restaurants or take out restaurants, which are assessed business tax. Unless exempt from the by-law.
- The location will not interfere with normal traffic flow.
- There is adequate parking
- If the Mobile Canteen is situated on privately owned land, it is mandatory that the property is in compliance with the permitted uses in the applicable Zoning By-Law, as amended.

The Application Fee of \$125.00 must be submitted with the application and the License Fee must be submitted prior to the Licence being issued. The Licence Fee is determined by the square footage of the food preparation and serving area; 100 sq. ft. or less = \$300.00; and if it exceeds 100 sq. ft. = \$300.00 plus \$3.00 for each additional sq. ft. in excess of 100 sq. ft. The Licence Fee doubles when operation commences prior to the issuance/renewal of the Licence.

All provisions must be met prior to the Application going before Council for approval for issuance of Licence.

Council may revoke any licence should a licensee fail to comply with any of the provisions of the By-Law.

Please note that the applicant is responsible for the removal and disposal of all garbage to the appropriate landfill and any person who violates the Municipal Littering By-Law shall be fined under the provisions of the Provincial Offences Act.

25/04/2002