

# The Corporation of the Township of Hamilton



**REPORT TO:** Mayor Cane & Members of Council

**REPORT No:** T 2019-11

**SUBMITTED BY:** Paul Dowber, Treasurer

**DATE:** May 21, 2019

**Subject: Budget vs. Year to Date – First Quarter 2019**

**RECOMMENDATION:** Requires Action  For Information Only  In Camera

It is recommended that the Council of the Township of Hamilton enact as follows:

1. THAT Report TR2019-11 Budget vs. YTD – First Quarter 2019 be received for Council information.

## **ORIGIN/BACKGROUND:**

The Treasurer stated in the 2016 budget talks that a summary of quarterly budget vs. actual would be provided on a quarterly basis. This was completed in 2017 and 2018. This report provides a summary of the 2019 Q1 implementation of the Council approved budget.

**DISCUSSION:** We are 25% into the fiscal year and expenditures are within the Council approved budget at 24%, as per Appendix "A". Highlights are as follows:

- **General Government**
  - The first installment of the OMPF payment has been received
- **PIL and Other Revenues**
  - Supplemental billings will begin in Q2
  - PIL revenues will be recognized in Q4
- **Council**
  - Expenditures are at 26%
  - Conventions and Seminars are higher in Q1 due to registration deadlines
- **Administration**
  - Expenditures are at 23%
- **Economic Development**
  - Expenditures are at 18%
  - More expenses will come throughout the year
- **Planning**
  - Revenues are on target, but expenses are lower in the first quarter
  - Net budget used is 13%
- **Building**
  - Building is a revenue neutral department and currently has higher expenses than revenues
  - More revenues are anticipated in Q2
- **Fire**
  - Net budget used is 20%

- Salary expenses are anticipated in Q2 due to higher calls
  - Police
    - As per budget
  - Police Service Board
    - Net budget used is 15%
    - Higher expenses are anticipated in Q2
  - Conservation Authority
    - There are three billings per year
    - Expenditures are at 35%
  - Emergency Measures
    - Expenses are anticipated to start in Q2-Q3
  - Parking
    - Current expenses are related to court costs
  - Animal Control
    - There were no livestock claims in Q2
  - Municipal Animal Services
    - As per budget
  - By Law
    - Net By-Law budget used is 23%
  - Transportation Services
    - Net roads budget used is 25%
  - Recreation
    - Net recreation budget used is 28%
    - Revenues are traditionally lower in Q1
  - Library
    - Expenses are as per schedule
    - Grant of \$19,180 will come in Q4
  - Health and Safety
    - Expenses expected in Q2-W3
  - Grants from Council
    - Majority of donations in Q2
  - Heritage
    - Expenses are as per budget
    - A donation came in Q1 that was higher than the Q1 budget expenses
  - Accessibility
    - As per budget



**Attachments:**

Appendix "A" Operating Budget vs. Year to Date

Appendix "B" Capital Summary

**Strategic Plan**

Fiscal Responsibilities, Expand Financial Sustainability/Best Practices, c. Quarterly Council updates.

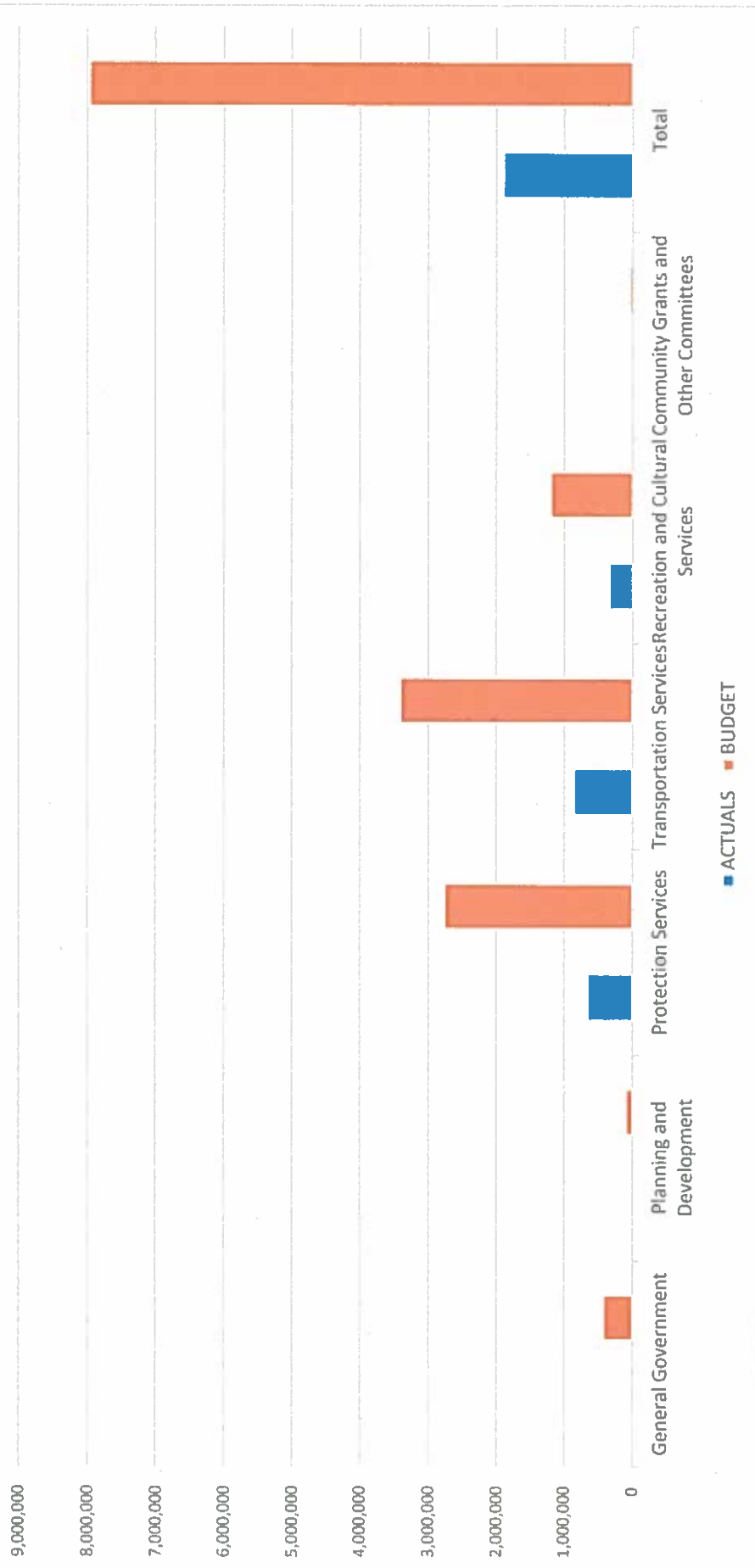
Title	Official	Signature	Date
Treasurer	Paul Dowber		05/16/2019
Chief Administrative Officer	Arthur Anderson		2019.05.16



**TOWNSHIP OF HAMILTON  
2019 BUDGET VS YTD  
Appendix "A"**

		2019 Budget	2019 YTD	% Used
<b>General Government</b>				
	General Government Revenues	-825,200	-212,824	26%
	PIL and Other Revenues	-370,000	-30,559	8%
	Council	138,000	36,229	26%
	Administration	1,489,550	338,661	23%
	<b>General Government Total</b>	<b>432,350</b>	<b>32,876</b>	<b>8%</b>
<b>Planning and Development</b>				
	Planning	99,194	13,053	13%
	Economic Development	3,500	639	18%
	<b>Planning and Development Total</b>	<b>102,694</b>	<b>13,692</b>	<b>13%</b>
<b>Building</b>				
	<b>Building</b>	<b>0</b>	<b>21,903</b>	
<b>Protection Services</b>				
	Fire	1,000,781	199,842	20%
	Police and Parking	1,447,538	370,041	26%
	PSB	25,444	3,913	15%
	GRCA	179,134	63,567	35%
	Emergency Management	4,000	15	0%
	Parking	5,639	1,348	24%
	Animal Control	500	0	0%
	Municipal Animal Services	56,011	12,907	23%
	By - Law Enforcement	51,176	11,863	23%
	<b>Protection Services Total</b>	<b>2,770,223</b>	<b>663,495</b>	<b>24%</b>
<b>Transportation Services</b>				
	Roads	3,411,484	844,856	25%
<b>Environmental Services</b>				
	Water	-0	26,823	
<b>Recreation and Cultural Services</b>				
	Parks & Recreation	906,298	256,465	28%
	Library	293,384	78,141	27%
	<b>Recreation and Cultural Services Total</b>	<b>1,199,682</b>	<b>334,606</b>	<b>28%</b>
<b>Community Grants and Other Committees</b>				
	Health and Safety	6,000	0	0%
	Community Services Grant	19,500	0	0%
	Heritage Committee	6,500	-250	-4%
	Accessibility	9,000	2,250	25%
	Physician Recruitment	9,800	0	0%
	<b>Community Grants and Other Committees Total</b>	<b>50,800</b>	<b>2,000</b>	<b>4%</b>
<b>Total Levy Requirement</b>		<b>7,982,233</b>	<b>1,906,525</b>	<b>24%</b>

### Budget to Date





# HAMILTON TOWNSHIP 2019 CAPITAL BUDGET Appendix "B"

Capital Project	Project Cost	YTD
<b>PROTECTION SERVICES</b>		
EMERGENCY SUPPORT UNIT (ESU) 599	65,000	42,797
		Truck has been purchased. Striping still needs to be done. More invoices to come in Q2.
COMMUNICATION EQUIPMENT	20,000	16,373
		Equipment has been ordered will be installed in Q2. Another invoice is expected.
<b>TRANSPORTATION SERVICES</b>		
DUMP TRUCK 20-44	295,000	
		Tender was awarded to Winslow Gerolamy Motors. Delivery is expected in Q2-Q3
3/4 TON TRUCK WITH PLOW 20-17	75,000	67,493
ONE TON TRUCK 20-34	75,000	0
		Purchased and in service.
WELL CHAMBER - PUBLIC WORKS YARD	10,000	0
		On hold until Q4
		Well Chamber maintenance to be started in Q3 maintenance
2019 ROADS REPLACEMENT PROGRAM	1,362,500	380
		Engineering work on Rice Lake Scenic Dr. Asphalt Tender is due May 23, 2019
		Surface Treatment with Northumberland County to start in Q2-Q3
2019 GUIDERAIL PROGRAM	55,000	13,005
		0 Program to start in Q2-Q3
<b>PARKS AND RECREATION</b>		
COLD SPRINGS PARK	50,000	0
		Funding application to be submitted in June 2019
<b>Grand Total</b>	<b>2,007,500</b>	<b>140,048</b>