

The Corporation of the Township of Hamilton



REPORT TO: Mayor Lovshin & Members of Council

REPORT No: T 2018-24

SUBMITTED BY: Paul Dowber, Treasurer

DATE: Nov 20, 2018

Subject: Budget vs. Year to Date – Third Quarter 2018

RECOMMENDATION: Requires Action For Information Only In Camera

It is recommended that the Council of the Township of Hamilton enact as follows:

1. THAT Report TR2018-24 Budget vs. YTD – Third Quarter be received for Council information.

ORIGIN/BACKGROUND:

The Treasurer stated in the 2016 budget talks a summary of quarterly budget vs. actual would be provided on a quarterly basis. This report provides a summary of the 2018 Q3 implementation of the Council approved budget.

DISCUSSION: Overall, we are 75% into the fiscal year and expenditures are within the Council approved budget at just over 65%, as per Appendix "A".

- **General Government**
 - 78% of budgeted revenues have been collected
 - The final installment of OMPF (\$185,075) will be recognized in October
- **PIL and Other Revenues**
 - 57% of budgeted revenues have been collected
 - The two largest months of supplemental billings have not been recognized
 - PIL revenues recognized in October
- **Council**
 - 64% of expenses recognized
- **Administration**
 - 68% of expenses recognized
 - A higher percentage of expenses will come in Q4, including consultants, insurance and building maintenance
- **Economic Development**
 - Advertising expenses will be recognized in Q4
- **Planning**
 - 48% of expenses recognized
 - Invoices for County Planning costs are not up to date due to timing
 - GIS costs will be recognized in Q4
- **Building**
 - Currently permit revenues are higher than expenses

- Building is a revenue neutral department, any surplus will transfer to reserves for future department use
- Fire
 - 64% of expenses recognized
 - Lower Volunteer Firefighter costs per incident in Q1-Q3
- Police
 - As per budget
- Police Service Board
 - 86% of expenses recognized
- Conservation Authority
 - \$52,000 capital charge as per Council approved budget will be recognized in Q4
- Emergency Measures
 - Majority of expenses will be recognized in Q4
- Parking
 - Expenses are currently higher than projected
 - A reconciliation will be completed for this account in Q4
- Animal Control
 - Expenses are currently lower than projected
- Municipal Animal Services
 - As per budget
 - Dog tag sales are lower than 2017 at this time
- By Law
 - 52% of expenses recognized
 - New By-Law Office did not start until the end of Q1
 - Revenues are higher than projected
- Transportation Services
 - 58% of Roads expenses recognized
 - Streetlight revenues are higher than expenses to date, more expenses to come in Q4
 - many expenses such as paving and hardtop maintenance will be recognized in Q4
- Recreation
 - 76% of expenses recognized
- Library
 - Expenses are as per schedule
 - Grant of \$19,180 will come in Q4
- Health and Safety
 - Majority of expenses have been recognized
- Grants from Council
 - Majority of expenses have been recognized
- Heritage
 - Expenses to come in Q4
- Accessibility
 - Majority of expenses have been recognized

- Capital
 - 39% of the expenses for the 2018 Council approved Capital Budget have been recognized as per Appendix "B"



Attachments:

Appendix "A" Operating Budget vs. Year to Date

Appendix "B" Capital Summary

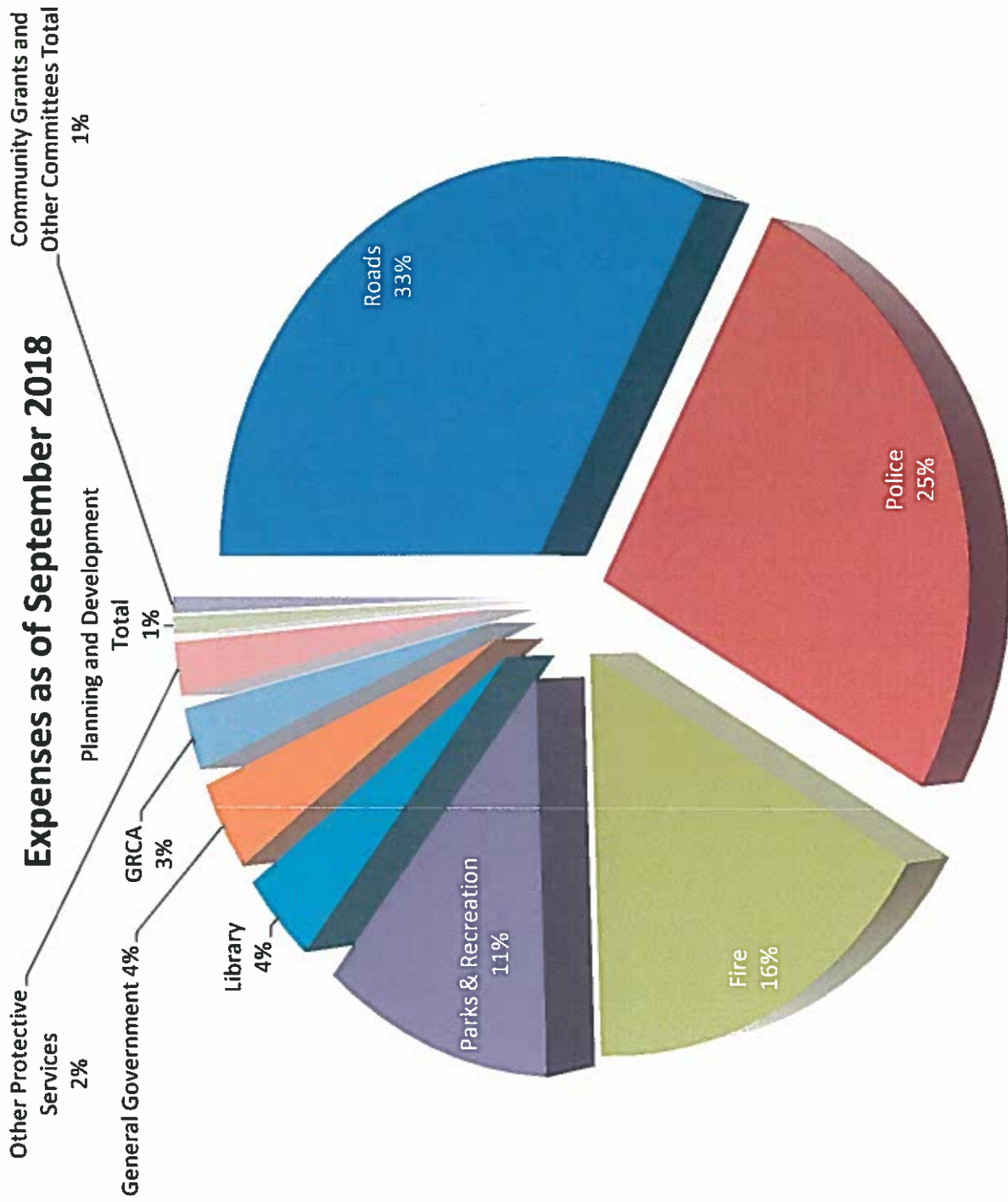
Strategic Plan

Fiscal Responsibilities, Expand Financial Sustainability/Best Practices, c. Quarterly Council updates.


Title	Official	Signature	Date
Treasurer	Paul Dowber		11/13/2018
Chief Administrative Officer	Arthur Anderson		2018.11.13

Appendix "A"

Expenses as of September 2018



Appendix "A"

		2018 Budget	2018 YTD	% Used in Q3
 TOWNSHIP OF HAMILTON 2018 BUDGET VS YTD AS OF SEPTEMBER 30, 2018				
General Government				
	General Government Revenues	(812,445)	(637,344)	78.4%
	PIL and Other Revenues	(330,000)	(187,989)	57.0%
	Council	134,871	86,666	64.3%
	Administration	1,414,420	966,709	68.3%
	General Government Total	406,846	228,043	56.1%
Planning and Development				
	Planning	92,290	44,091	47.8%
	Economic Development	3,500	0	0.0%
	Planning and Development Total	95,790	44,091	46.0%
Building				
	Building	0	(15,489)	0.0%
Protection Services				
	Fire	964,769	622,700	64.5%
	Police	1,481,193	1,110,505	75.0%
	PSB	25,435	22,860	89.9%
	GRCA	159,668	107,668	67.4%
	Emergency Management	4,000	566	14.1%
	Parking	1,500	5,270	351.3%
	Animal Control	3,000	579	19.3%
	Municipal Animal Services	54,844	42,221	77.0%
	By - Law Enforcement	48,385	24,948	51.6%
	Protection Services Total	2,742,794	1,937,316	70.6%
Transportation Services				
	Roads	3,309,126	1,930,529	58.3%
Environmental Services				
	Water	(0)	(113,429)	0.0%
Recreation and Cultural Services				
	Parks & Recreation	867,942	660,037	76.0%
	Library	286,232	229,059	80.0%
	Recreation and Cultural Services Total	1,154,174	889,096	77.0%
Community Grants and Other Committees				
	Health and Safety	6,000	5,236	87.3%
	Community Services Grant	19,500	14,160	72.6%
	Heritage Committee	6,500	4,110	63.2%
	Accessibility	9,000	8,367	93.0%
	Physician Recruitment	9,800	9,800	100.0%
	Community Grants and Other Committees Total	50,800	41,673	82.0%
	Grand Total	7,759,531	5,070,748	65.3%

**TOWNSHIP OF HAMILTON
2018 CAPITAL BUDGET**

Appendix "B"

Description of Capital Project	Estimated Project Cost	Recognized Costs as of September 30, 2018	Notes
FIRE SERVICE			
Bunker Gear	20,000	7,631	Remainder of gear to be invoiced in Q4
Pumper Rescue	650,000	0	Contract has been awarded. Delivery expected in the spring of 2019
Communications Equipment	20,000	20,608	Work is complete and project has been capitalized
ROADS-FLEET			
Loader - Michigan Loader 20-36	260,000	0	Contract was awarded. Delivery is expected in early 2019
BRIDGES/CULVERTS			
Lander Rd. Culvert	80,000	114,237	RCRES: 2018-133 approved the tender at a higher amount than the original budget forecast. The work is complete,
Bethel Grove Culvert	75,000	4,267	Deferred to 2019 due to GRCA permit timeframe
ROADS			
2018 Roads Capital Program	1,295,000	448,583	Surface treatment is complete. Asphalt work to be completed in Q4.
Portable Lift System	55,000	0	Columns have been delivered. Invoice will be received once the accessory pieces are delivered.
Sand/Salt Storage	750,516	620,132	Work has started and is expected to be complete in November, 2018
WATER			
Filter Media Replacement	15,000	0	Deferred to 2019
Distribution Line Valve Replacement	14,000	0	Deferred to 2019
Water Meter Replacement	5,000	0	Deferred to 2019
Camborne Schoolhouse Water Hook Up	17,500	3,662	Deferred to 2019
PARKS & RECREATION			
Zamboni	100,000	0	Vehicle to be delivered in February 2019
Baltimore RC Hot Water On Demand	20,000	0	Project under review
New Mower	20,000	18,488	Project is complete
Bewdley Arena Condenser	60,000	51,000	Condenser installed and operating. One invoice to come for passification of metal
Sabic Arena Heaters	15,000	8,141	Complete
Floor Replacement - Community Works Room	10,000	4,529	Complete
Baltimore Playground Equipment	130,000	132,683.68	Complete
Resurface Plainville Tennis Courts	35,000	0	Application for funding has been submitted. Funding announcement to come
2018 Summary	3,647,016	1,433,962	39.3%