

**THE CORPORATION OF THE TOWNSHIP OF HAMILTON**

**APPLICATION FOR REFRESHMENT VEHICLE PERMIT**

Applicant to Complete:

**NAME:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE NO. (res.)** \_\_\_\_\_ **(bus.)** \_\_\_\_\_

**NAME OF BUSINESS:** \_\_\_\_\_

**TYPE OF BUSINESS:** \_\_\_\_\_

**LOCATION AND ADDRESS OF BUSINESS** \_\_\_\_\_

**PROPOSED DATE OF BUSINESS OPENING:** \_\_\_\_\_

I, the applicant agree to abide by the terms and conditions of the Township of Hamilton By-Law to license, regulate and govern vehicles from which refreshments are sold for consumption by the public and the Municipal Littering By-Law, and further that I understand their requirements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Signature

**\*\*\*\*\*THIS IS AN APPLICATION ONLY – DO NOT COMMENCE BUSINESS UNTIL YOUR  
YOUR LICENCE HAS BEEN ISSUED\*\*\*\*\***

**SEE REVERSE SIDE FOR–DOCUMENTATION TO BE SUBMITTED WITH THIS APPLICATION.  
INVESTIGATION INFO TO BE COMPLETED BY BUILDING DEPT PRIOR TO GOING BEFORE  
COUNCIL FOR APPROVAL.**

**AS OF APRIL 25, 2002:**

**-Application Fee - \$125.00 (no G.S.T.) (TO BE SUBMITTED WITH APPLICATION)**

**-Licence Fee - Minimum of \$300.00**

**- Food preparation & Serving Area – 100 sq. ft. or less = \$300.00**

**- Food preparation & Serving Area – exceeds 100 sq. ft. =\$300.00**

**Plus \$3.00 for each additional sq. ft. in excess of 100 sq. ft.**

**\*\*\*Licence Fee doubles when operation commences prior to issuance/renewal.**

**Building Department to Complete:**

Investigation of this application was carried out on: \_\_\_\_\_

By: \_\_\_\_\_ and the following provisions have been met:

The following have been submitted with this application:

- \_\_\_\_\_ Certificate of Medical Officer of Health approval
- \_\_\_\_\_ Certificate of Propane Company approval
- \_\_\_\_\_ Certificate of Applicable Fire Department approval
- \_\_\_\_\_ Appropriate Fee
- \_\_\_\_\_ Letter of Consent from the Property owner where the canteen will be located
- \_\_\_\_\_ Letter of Consent from the Township Road Dept., County Road Dept., or the Ministry of Transportation Ontario. \_\_\_\_\_ Not applicable.
- \_\_\_\_\_ Photograph and description of the proposed Mobile Canteen and its proposed location, including all equipment installed or to be installed which will be used in the preparation storage and dispensing of refreshments ( on a separate sheet and attached.

The following items comply with the by-law:

- \_\_\_\_\_ No existing restaurant or take out restaurant which is assessed business tax, is located within 500 metres of the proposed refreshment vehicle. \_\_\_\_\_ Separation distance does not apply as this location was in existence at the time of passing of by-law. (Roll #'s: 090-051000, 100-373-00, 110-062-00 and 030-162.00)
- \_\_\_\_\_ The location will not interfere with normal traffic flow.
- \_\_\_\_\_ There is adequate parking.
- \_\_\_\_\_ Situated on privately-owned land and is in compliance with the permitted uses in the applicable Zoning By-Law, as amended.

Square Footage of Food Preparation and Serving Area: \_\_\_\_\_

\_\_\_\_\_ **The following provisions are outstanding:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ The above outstanding provisions have been met as of:

\_\_\_\_\_  
(Date)

Signature: \_\_\_\_\_  
(Building Inspector)

**COUNCIL APPROVAL:** \_\_\_\_\_  
**Date of Council meeting**

**TO: REFRESHMENT VEHICLE OWNERS OPERATING WITHIN THE TOWNSHIP**

**RE: LICENSING & REGULATIONS GOVERNING VEHICLES FROM WHICH  
REFRESHMENTS ARE SOLD FOR CONSUMPTION TO THE PUBLIC**

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Each applicant is required to submit the following to the Township of Hamilton addressed to the Clerk:

- Completed Application
- Certificate of Medical Officer of Health approval
- Certificate of Propane Company approval
- Appropriate Fee
- Letter of Consent from the property owner where the canteen is on private property
- Letter of Consent from the Township Road Dept., County Road Dept., or Ministry of Transportation of Ontario where applicable.
- Photograph and description of the proposed Mobile Canteen and it's proposed location, including all equipment installed or to be installed which will be used in the preparation, storage and dispensing of refreshments (on a separate sheet and attached).

Upon receipt of the above the Building Inspector shall investigate the application for compliance with the By-Law, in particular:

- The proposed mobile canteen is not within 500 metres of existing restaurants or take out restaurants, which are assessed business tax. Unless exempt from the by-law.
- The location will not interfere with normal traffic flow.
- There is adequate parking
- If the Mobile Canteen is situated on privately owned land, it is mandatory that the property is in compliance with the permitted uses in the applicable Zoning By-Law, as amended.

The Application Fee of \$125.00 must be submitted with the application and the License Fee must be submitted prior to the Licence being issued. The Licence Fee is determined by the square footage of the food preparation and serving area; 100 sq. ft. or less = \$300.00; and if it exceeds 100 sq. ft. = \$300.00 plus \$3.00 for each additional sq. ft. in excess of 100 sq. ft. The Licence Fee doubles when operation commences prior to the issuance/renewal of the Licence.

All provisions must be met prior to the Application going before Council for approval for issuance of Licence.

Council may revoke any licence should a licensee fail to comply with any of the provisions of the By-Law.

Please note that the applicant is responsible for the removal and disposal of all garbage to the appropriate landfill and any person who violates the Municipal Littering By-Law shall be fined under the provisions of the Provincial Offences Act.

25/04/2002