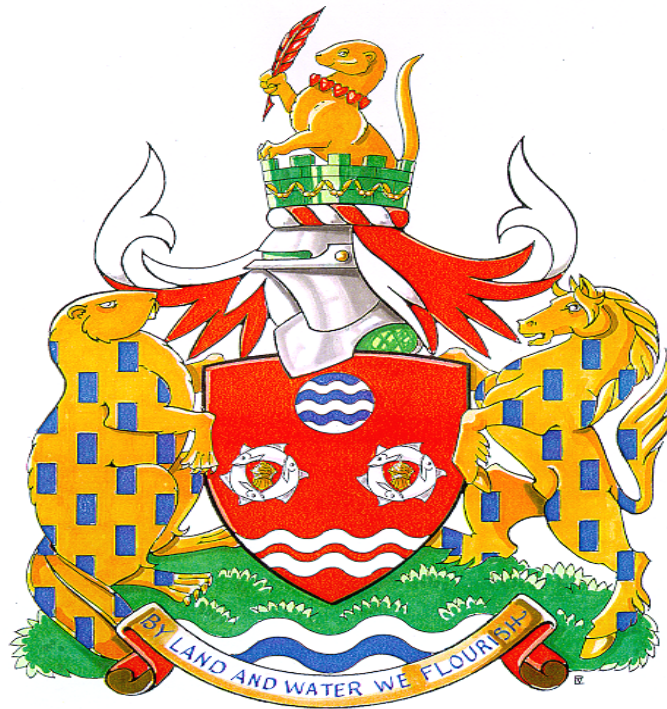


**THE TOWNSHIP OF HAMILTON  
HERITAGE COMMITTEE**



**HERITAGE PLAQUE PROGRAMME**

Dear Applicant:

Thank you for your interest in a plaque from the Township of Hamilton Heritage Committee's Heritage Plaque Programme. This is an excellent opportunity to enhance our sense of community and identify the rich heritage left by those who founded and built our township.

Each slate plaque will state the date (or approximate date) of construction, the name of the house and the official imprint of Heritage Hamilton Township. If your house does not have a name, this is a good time to devise one denoting a prominent feature, a former owner or an historical association. Buildings that were built a century ago are eligible. Buildings constructed later may be considered on receipt of a written description of exceptional heritage characteristics with the application.

We encourage you to research the history of your property and to help you we have included in this package "**Ideas for Researching Your House or Building**".

To request a Heritage Plaque complete the application form and include:

- A photograph of the building,
- Documentation of historical information,
- A cheque for \$115.00 payable to the Township of Hamilton.

Submit your completed application to Township of Hamilton Heritage Committee, Hamilton Township Office, between 8:30 a.m. and 4:30 p.m. The Committee will receive the application and research. Please share with us any information relating to the history of you building. We may want to include it in the official Township inventory of Heritage Buildings. The Township of Hamilton Heritage Committee will contact you once the application is processed and will advise you of the expected date of delivery of your plaque.

Thank you for your interest in preserving the history of Hamilton Township. If you have a friend, neighbour or family member in the community who may be interested in this program, please pass along the word!

If you have any questions or require other information please contact:  
Doreen West at 905-372-2664 or email [gwest@eagle.ca](mailto:gwest@eagle.ca)

Sincerely,  
Township of Hamilton Heritage Committee

## **TOWNSHIP OF HAMILTON HERITAGE COMMITTEE HERITAGE PLAQUE PROGRAMME**

### **What is the Heritage Plaque Programme?**

An attractive slate plaque displayed on your building will show the date (or approximate date) of construction and the name of the house. Your participation in the Heritage Plaque Programme will help showcase Hamilton Township's architectural and historic features and promote heritage awareness.

### **What is The Township of Hamilton Heritage Committee?**

The Township of Hamilton Heritage Committee is appointed by Council to advise and assist Council on heritage issues and to help ensure heritage conservation in the community through various programmes and activities. The Township of Hamilton Heritage Committee promotes and manages the Heritage Plaque Programme on behalf of the Township of Hamilton and consists of volunteers and a member of Council.

### **Is a plaque the same as a "heritage designation"? NO!**

The Heritage Plaque does not mean historic designation under the Ontario Heritage Act. The plaques identify your home or building as part of Hamilton Township's rich heritage, but are not accompanied by any conservation benefits, restrictions or regulations.

### **Does my home qualify for a plaque?**

If you own a building constructed a century ago you may apply for a plaque. Buildings constructed later may also be considered by including a description of its exceptional heritage characteristics, either in architecture, notable occupancy or cultural uniqueness. Applicants are contacted upon approval. Installation of the plaque is the responsibility of the building owner. The slate plaque is weatherproof and suitable for an exterior location.

### **How do I get a plaque for my house or building?**

Included in your application package are ideas on researching your house or building. You are asked to submit a photo and any other documentation for the approximate date of construction and the name of the house. The cost is \$115.00, taxes included.

# **RESEARCHING YOUR HOME FOR DATE OF BUILDING**

## **CHECK THE FOLLOWING:**

- Registry Office at Fleming Building, Cobourg for the deed
- Assessment records with the Township
- Family Records
- 1851 and 1861 census Records
- Newspaper files at Cobourg Library
- Consult books on architecture for style of building ie: windows, roof line, eaves, brackets, interior moldings, exterior walls, masonry

HAMILTON TOWNSHIP HERITAGE COMMITTEE  
HERITAGE PLAQUE PROGRAMME

**Application Form**

**CONTACT INFORMATION** (please print)

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**PROPERTY INFORMATION** (for plaque location)

Address: \_\_\_\_\_

Lot & Concession Number: \_\_\_\_\_

**PLAQUE INFORMATION**

Name of the House \_\_\_\_\_

Date (or approximate date) of Construction \_\_\_\_\_

Please include a current photo with your application.

**RESEARCH INFORMATION** We would welcome any information about your house.  
(check items enclosed, **copies only**- no originals, please!)

- |   |   |
|---|---|
| <input type="checkbox"/> Historic Photo     | <input type="checkbox"/> Property Deed / Abstract |
| <input type="checkbox"/> Newspaper Articles | <input type="checkbox"/> Assessment Records       |
| <input type="checkbox"/> Maps               | <input type="checkbox"/> Census Information       |
|   | <input type="checkbox"/> Stories and Anecdotes    |

Your research information will become part of the rich tapestry of our heritage.

OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Reminder: Enclose a cheque for **\$115.00**, taxes included, made payable to the Township of Hamilton.