



**The Corporation of the Township of Hamilton  
Heavy Equipment Operator (full-time)  
Rate of Pay: \$27.26 per hour**

The Heavy Equipment Operator is responsible for the safe operation and maintenance of Public Works equipment. This equipment includes sand/salt/plow trucks, front-end loaders, grader, excavator, back-hoe, light duty trucks and other pieces of equipment.

**Qualifications and Required Experience**

- Grade 12 or equivalent
- Minimum Class “D” License with “Z” Air Brake endorsement, Class “A” License and “Z” Air Brake endorsement preferred
- Demonstrated knowledge of the safe operation of dump trucks and other heavy equipment including but not limited to front end loader, grader, back hoe, excavator, bucket truck and chipper
- Knowledge of equipment maintenance and storage
- Overtime will be required
- Some shift work may be necessary
- First Aid, CPR and WHMIS Training are assets
- Working knowledge of Occupational Health and Safety legislation and safe work practices
- Flexibility and dependability are required
- Satisfactory Driver’s Abstract Report and background check must be provided
- Ability and willingness to obtain a Class I Water Treatment Licence if required

Interested applicants are invited to submit a cover letter and resume no later than 12 noon **on May 20, 2021** to:

Human Resources Manager  
P. O. Box 1060  
8285 Majestic Hills Drive  
Cobourg, ON.  
K9A 4W5  
Fax: 905-342-2818  
e-mail: [hr@hamiltontownship.ca](mailto:hr@hamiltontownship.ca)

Accessibility accommodations are available. Applicants must advise Human Resources of any requirements if contacted for an interview. We thank all who apply however only those applicants selected for an interview will be contacted.



# The Corporation of the Township of Hamilton

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JOB TITLE	Heavy Equipment Operator
DATE UPDATED	2021
INCUMBENT NAME	
DIVISION/DEPARTMENT	Public Works
REPORTS TO	Manager of Public Works

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## Job Summary

The Heavy Equipment Operator is responsible for the safe operation and maintenance of Municipal heavy equipment. Heavy equipment may include sand/salt/plow trucks, front-end loaders, graders, excavators, back-hoes, light trucks and other pieces of equipment. Each operator is accountable for personal performance and promoting optimum team performance in achieving objectives of the Department.

## Key Responsibilities and Accountabilities

- Operate heavy equipment in a safe and effective manner in order to minimize the risk of injury, property damage or loss of life and in accordance with all relevant legislation, policies and procedures.
- Perform daily safety and maintenance checks.
- Clean heavy equipment and perform minor maintenance as scheduled and/or required.
- Ensure heavy equipment is safely and securely stored.
- Complete Maintenance Request forms and submit to the Manager of Operational Support and Infrastructure or Roads Foreman for any requirements for maintenance or repair.
- Maintain roads and transportation systems in order to ensure safe roadways within the Municipality.
- Perform winter roadway maintenance including plowing and sanding/salting as required.
- Perform spring and summer road maintenance including ditch brushing, tree removal, mowing, sign maintenance, storm sewer maintenance, street sweeping, patching, shoulder maintenance, grading and culvert steaming.
- Prepare roads as part of the surface reconstruction.
- Flagging traffic during road maintenance and as required.
- Monitor two-way radio as required.
- Ensures cleanliness and safety of the facilities by maintaining, cleaning, and promoting same.

### **Other Responsibilities and Functions**

- Promotes and maintains a team approach.
- Provides work direction and training to other staff.
- Perform other duties as assigned.

### **Academic/Educational Requirements**

- Must possess secondary school diploma, or approved equivalent.
- “D” Class License and “Z” Air Brakes
- Ability and willingness to obtain a Class I Water Treatment License if required

### **Skills/Experience Requirements**

- Ability to prepare detailed reports and maintain neat and accurate operating record
- Knowledge of basic mechanical, electrical theory and instrumentation.
- 2-3 years of previous experience operating a Plow and Sander truck is preferred
- Demonstrated knowledge of the safe operation of trucks and other heavy equipment
- Working knowledge of operation of front end loaders, graders, back hoe and other pieces of heavy equipment
- Knowledge of equipment maintenance and storage
- Knowledge of road construction and maintenance techniques
- Must be familiar with the Occupational Health and Safety Act, and demonstrated ability to operate using safe and standard procedures.
- Must have the ability to effectively communicate both orally and in writing.
- A demonstrated interest in continuous learning.
- Must possess basic computer skills.

### **Reporting Relationship**

- This position reports directly to the Roads Foreman with dotted line reporting to the Manager of Public Works.

### **Working Conditions**

- Exposure to several disagreeable working conditions including long periods of sitting with demands for uninterrupted concentration, working in all weather conditions, noise, vibration and fumes.
- Given the nature of the work in this position, stand-by is a requirement.
- This position is required to operate outside of standard business hours.
- Water Treatment facilities have heavy equipment, and hazardous chemicals.
- Wearing and/or use of personal protective equipment will be required.
- Overtime is an expectation of this position

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**Incumbent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Supervisor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_