

**APPLICATION FOR
SUBDIVISION
CONDOMINIUM**

**CORPORATION OF THE TOWNSHIP OF HAMILTON
P.O. BOX 1060
COBOURG, ON K9A 4W5**

(P) 905-342-2810 X 106 (F) 905-342-2818

**THE CORPORATION OF THE TOWNSHIP OF HAMILTON
APPLICATION FORM FOR PLAN OF SUBDIVISION/CONDOMINIUM**

Application fee \$ _____, paid by cheque # _____ /debit _____ / cash _____
on _____.

The undersigned hereby applies to the Township of Hamilton for _____ a plan of subdivision,
_____ a condominium in respect of the lands hereinafter described.

The applicant is required to enter into an Expense Agreement with the Township of Hamilton.
Agreement dated: _____, Executing By-law _____.

1) APPLICANT AND OWNERSHIP INFORMATION

1.1 APPLICANT/AGENT: _____

ADDRESS: _____

TELEPHONE: _____

E-MAIL: _____

1.2 REGISTERED OWNER: _____

ADDRESS: _____

TELEPHONE: _____

E-MAIL: _____

Applicant's interest in the subject lands:

REGISTERED OWNER: _____
PROSPECTIVE PURCHASER: _____ (a copy of the offer to purchase is required)
MORTGAGOR/MORTGAGEE: _____
NEIGHBOURING OWNER: _____
OTHER: _____

2) DESCRIPTION OF SUBJECT LANDS

2.1 ASSESSMENT ROLL NUMBER: 14-19-000- _____ - _____ - 0000

LOCATION: LOT _____ CONCESSION _____

PART _____ REG. PLAN _____

MUNICIPAL ADDRESS _____

TOTAL ACREAGE _____

2.2 ARE THERE ANY MORTGAGES, LIENS, EASEMENTS, RIGHTS-OF-WAY OR OTHER RESTRICTIVE CONVENANTS AFFECTING THE SUBJECT LAND? (please provide contact name and address of mortgager)

2.3 TOTAL ACREAGE TO BE INCLUDED IN APPLICATION _____

2.4 PRESENT OFFICIAL PLAN DESIGNATION _____

2.5 PRESENT ZONING _____ BY-LAW NO.: _____

3) DESCRIPTION OF EXISTING BUILDINGS/USES ON SUBJECT LANDS

4) PROPOSED USES OF SUBJECT LANDS (please provided detailed description)

5) DETAILED EXPLANATION OF THE COMPONENTS OF THE PLAN OF SUBDIVISION OR CONDOMINIUM

PROPOSED LAND USE	# of UNITS or DWELLINGS	# of LOTS &/or BLOCKS ON DRAFT PLAN	AREA (ha)	DENSITY (units/dwellings per ha)
RESIDENTIAL				
Single Detached				
Semi/Duplex				
Multiple Attached				
Condominium				
COMMERCIAL				
INDUSTRIAL				
PARK/OPEN SPACE				
ROADS				
OTHER				
TOTALS				

6) PLEASE INDICATE IF ANY OF THE FOLLOWING ARE ALSO REQUIRED TO PERMIT DEVELOPMENT; IF "YES", ALSO INDICATE IF ANY APPLICATION HAS ALSO BEEN SUBMITTED.

APPLICATION TYPE	REQUIRED or NOT REQUIRED	APPLICATION SUBMITTED
Official Plan Amendment		
Zoning By-law Amendment		
Site Plan Agreement		

7) MUNICIPAL SERVICES

NAME OF ROAD/STREET _____

YEAR-ROUND MAINTAINED _____

SUMMER MAINTAINED _____

PRIVATE _____

OTHER (i.e. water access only – identify docking facilities) _____

WATER:

MUNICIPAL SERVICE _____

PRIVATE WELL _____

COMMUNIAL WELL _____

SANITARY:

PRIVATE SYSTEM _____

COMMUNIAL SYSTEM _____

8) HISTORY OF THE SUBJECT LANDS

8.1 Are any of the following uses or features on the subject land or within 500 meters of the subject land? Please check all appropriate boxes.

use or feature	on site	within 500 m
an agricultural operation, including livestock facility or stockyard		
a land fill		
a sewage treatment plan or waste stabilization plan		
a provincially significant wetland (Class 1, 2 or 3)		
a provincially significant wetland within 120 meters of the subject property		
flood plain		
a rehabilitated mine site		
a non-operating mine site		
an active mine site		
an industrial or commercial use - please specify		
an active railway line		
a municipal or federal airport		

8.2 Is the subject land currently, or has it ever been, the subject of an application for approval of a

	UNKNOWN	NO	YES	FILE NUMBERS
Plan of Subdivision				
Plan of Condominium				
Consent to Sever				
Minor Variance				
Zoning By-law Amendment				
Official Plan Amendment				

8.3 Please provide details of the application – purpose, approval/deferral/denial, status with other authority, etc.

8.4 If this application is a re-submission of a previous application, please describe how it has been changed from the original application.

9) AUTHORIZATION (please complete 9.1 or 9.2 a) & b))

9.1 CONSENT OF THE OWNER TO USE AND DISCLOSURE OF PERSONAL INFORMATION.

I, _____, am the owner of the land that is the subject of this application for a Official Plan amendment and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I authorize and consent to the use by, or the disclosure of, to any person or public body, any personal information that is collected under the authority of the *Ontario Planning Act* for the purposes of processing this application.

date

signature of owner

OR

9.2 a) AUTHORIZATION OF OWNER FOR AGENT TO MAKE APPLICATION

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with the form or the authorization set out below must be completed.

I, _____, am the owner of the land that is the subject of this application for an Official Plan amendment and I authorize _____, as my agent to make this application on my behalf.

date

signature of owner

9.2 b) AUTHORIZATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

I, _____, am the owner of the land that is the subject of this application for a Official Plan amendment and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize _____, as my agent to make this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

_____ date

_____ signature of owner

10. STATUTORY DECLARATION

I _____, of the _____
Name of applicant Primary residence/municipality

Solemnly declare that:

All above statements and the information contained in all of the appendices transmitted herewith are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of “the Canada Evidence Act”.

DECLARED before me at the _____ in the _____
(Municipal Offices)

_____, _____
(Township of Hamilton) (County of Northumberland)

this _____ day of _____, 20_____.

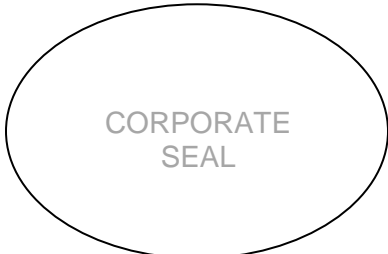
Applicant(s) signature

Commissioner for taking affidavits, etc.

If the Registered Owner is a Corporate Body:

I, _____, have authority to bind the corporation.
print name

Signature of Principal of Company



This is to confirm that I/we have made an application for Plan of Subdivision/Condominium to the Township of Hamilton, and in so doing I understand the following:

_____ I/we must contact the County of Northumberland Planning Department to make an appointment to discuss the application and request the necessary report (if any) be forwarded to the Township of Hamilton for review prior to the public meeting in respect of the application. The Northumberland County Planning Department is a fee for service organization and I am responsible for all fees. I understand that if the fees are not paid the Northumberland County Planning Department will not forward the necessary report and the decision regarding the application will be deferred. Contact with the Planning Department will also result in contact with Plumbing Department and the Roads Department if the property is on a County road.

An application for plan of subdivision/condominium is also required to be submitted to the County of Northumberland, being the Subdivision/Condominium approval authority.

_____ I/we must contact the Ganaraska Region Conservation Authority to make an appointment to discuss the application and request the necessary report (if any) be forwarded to the Township of Hamilton for review prior to the public meeting in respect of the application. The Ganaraska Region Conservation Authority is a fee for service organization and I am responsible for all fees. I understand that if the fees are not paid the Ganaraska Region Conservation Authority will not forward the necessary report and the decision regarding the application will be deferred.

_____ I am /we are responsible for all legal, engineering, planning and technical consultant costs incurred by the Township related to application review and processing, Ontario Municipal Board Haring proceedings and for peer review of technical reports submitted in support of the application.

_____ That the members of the Council and the Planning Department staff of the Township of Hamilton will be making a site visit to the subject property prior to the public meeting and may be required to enter onto the property for viewing purposes.

Northumberland County
Planning Department
Attn.: Dwayne Campbell
555 Courthouse Road
Cobourg, On K9A 4J6
905-372-3329 x 2408

Ganaraska Region
Conservation Authority
Attn.: Ken Thajer
2216 County Road 28
Port Hope, On L1A 3W4
905-885-8173

11. SUPPLEMENTARY INFORMATION (to be attached to this application)

- 1). Explanation of application from the applicant explaining changes requested and reasons for the application.**
- 2). Key Plan Sketch - 1 copy of a key plan, drawn to scale of 1" = 400', property dimensions and showing thereon: (north arrow to point to top of page)**
 - (a) Boundaries of subject land;**
 - (b) Existing uses of all lands within 400 feet of the subject lands.**
- 3). Site Plan Sketch - 1 copy of a site plan drawn to an appropriate scale, properly dimensioned and showing thereon; (north arrow to point to top of page)**
 - a) Boundaries of subject lands;**
 - b) Dimensions of all lots;**
 - c) Location and dimensions of all buildings, structures and uses existing on the subject lands**
 - d) Location and dimensions of all buildings, structures and uses proposed on the subject lands**
 - e) Location and dimensions of all proposed yards, landscaped open spaces, parking areas, loading spaces and driveways.**
- 4). Other approvals (if applicable)**
 - a) Approval of water supply by health Unit and/or Ministry of the Environment;**
 - b) Approval of sewage disposal facilities by County Plumbing and/or Ministry of the Environment.**
- 5). Other supporting materials, documents or studies that you feel would be in support of your application.**