

## **The Corporation of the Township of Hamilton**

### **Bewdley Recreation Centre – Part Time Arena Attendant - CONTRACT**

Reporting to the Manager of the Bewdley Recreation Centre, the Arena Attendant will be responsible for the safe operation and maintenance of all ice-making and refrigeration equipment. The Arena Attendant will be responsible for arena and community centre rentals and ensure each facility is maintained and utilized in a safe manner. The Arena Attendant will be required to carry out janitorial functions within the arena and community centre.

### **Qualifications and Required Experienced**

- Grade 12 or equivalent
- Valid "G" Drivers License
- Knowledge of refrigeration equipment and operation
- Ability to operate and maintain ice resurfacing equipment
- Excellent customer service and communication skills
- Flexible and dependable
- Knowledge of Occupational Health and Safety legislation and safe work practices
- General knowledge of building maintenance is considered an asset
- Current First Aid certificate and WHMIS training is an asset

Interested applicants are invited to submit a cover letter and resume indicating file no. 10-PBE01 no later than **4:00 p.m. Friday, February 12, 2010** to:

Attention: Beth Thompson, HR Manager  
Hamilton Township  
P. O. Box 1060  
8285 Majestic Hills Drive  
Cobourg, ON. K9A 4W5  
Fax: 905-342-2818  
hr@hamiltontownship.ca

*The successful candidate will be required to provide a satisfactory Ontario Driver's Abstract Report and criminal record check prior to commencement of employment.*

*We thank all who apply however only those applicants selected for an interview will be contacted.*